

**Town of Charlton  
Saratoga County  
Town Board Meeting**

**March 9, 2015**

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grattidge at 7:30 p.m.

Supervisor Grattidge led the pledge of Allegiance.

Present: Councilman Grasso, Councilman Hodgkins, Councilman Lippiello, Councilman Verola, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Van Vranken.

**RESOLUTION #73**  
**Approval of Minutes**

Motion by Councilman Grasso  
Seconded by Councilman Lippiello

BE IT RESOLVED that the Town Board has approved the Meeting minutes from February 9, 2105.

Vote: 3 Ayes, Verola and Hodgkins Abstained, No Nays. **CARRIED**

**RESOLUTION #74**  
**Approval of Minutes**

Motion by Councilman Verola  
Seconded by Councilman Hodgkins

BE IT RESOLVED that the Town Board has approved the Agenda Meeting minutes from February 23, 2105.

Vote: 4 Ayes, Grattidge Abstained, No Nays. **CARRIED**

**PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS**

No one chose to speak.

**ABSTRACT OF CLAIMS**

**RESOLUTION #75**  
**Approval of Abstract of Claims**

Motion by Councilman Verola  
Seconded by Councilman Hodgkins

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in Abstract No. 104, voucher numbers 146 – 170 in the amount of \$174,130.15.

Vote: All Ayes, No Nays. **CARRIED**

## **TOWN CLERK'S REPORT**

The Town Clerk's office took in \$562.50 for the month of February. \$504.50 was paid to the Supervisor, and \$58.00 was paid to other Governmental agencies.

### **RESOLUTION #76**

#### **Acceptance of the Town Clerk's Report**

Motion by Councilman Verola

Seconded by Councilman Grasso

BE IT RESOLVED that the Town Board has accepted the Town Clerk's report as read.

Vote: All Ayes, No Nays. **CARRIED**

## **SUPERVISORS REPORT**

For the month of February, I attended 3 Town meetings and 6 County meetings. Some of the highlights of the month:

- Attended normal Town and County meetings
- Attended the NYSAC Legislative Annual Conference in Albany
- Worked on the Town Hall water damage situation
- Worked on the AUD report for the State
- Took a vacation to San Diego

Supervisor Grattidge said that the Annual Financial Report was finished and submitted to the State. The State requested that a few account codes be changed. The Report was corrected, and the report was resubmitted to the State. The Town Clerk will put the new revised report on the website.

## MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF CHARLTON:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of February, 2015:

DATED: March 3, 2015

\_\_\_\_\_  
SUPERVISOR

	Balance 01/31/2015	Increases	Decreases	Balance 02/28/2015
<b>A GENERAL FUND - TOWNWIDE</b>				
CASH - CHECKING	10,886.64	86,958.01	86,956.82	10,887.83
CASH - SAVING	663,880.60	22,615.54	86,956.82	599,539.32
PETTY CASH	600.00	0.00	0.00	600.00
Park Fees Reserve	86,270.66	11.21	0.00	86,281.87
<b>TOTAL</b>	761,637.90	109,584.76	173,913.64	697,309.02
<b>DA HIGHWAY FUND</b>				
CASH - CHECKING	0.00	76,291.93	76,291.93	0.00
CASH - SAVINGS	72,518.93	98,034.02	76,291.93	94,261.02
CASH, SPECIAL RESERVE	15,465.55	0.00	0.00	15,465.55
<b>TOTAL</b>	87,984.48	174,325.95	152,583.86	109,726.57
<b>F WATER #1 FUND</b>				
CASH - CHECKING	0.00	5,407.94	5,407.94	0.00
CASH - SAVINGS	269,555.60	36.44	5,407.94	264,184.10
WATER SERIAL BOND	34,281.22	1.31	0.00	34,282.53
CASH, SPECIAL RESERVES	121,191.38	4.65	0.00	121,196.03
<b>TOTAL</b>	425,028.20	5,450.34	10,815.88	419,662.66
<b>SW WATER #2 FUND</b>				
CASH - CHECKING	0.00	102.28	102.28	0.00
CASH - SAVINGS	26,756.72	4.20	102.28	26,658.64
<b>TOTAL</b>	26,756.72	106.48	204.56	26,658.64
<b>TA TRUST &amp; AGENCY</b>				
CASH - CHECKING	484,301.72	40,282.49	522,561.13	2,023.08
DEER RUN SUBDIVISION	151,335.79	0.00	0.00	151,335.79
<b>TOTAL</b>	635,637.51	40,282.49	522,561.13	153,358.87
<b>TOTAL ALL FUNDS</b>	1,937,044.81	329,750.02	860,079.07	1,406,715.76

## **ANNOUNCEMENTS**

Supervisor Grattidge said that Saratoga County has gone to single stream recycling. Any residents that take their recyclables to the County no longer need to separate their recyclables. More information will be put on the Town website and posted at Town Hall.

## **COMMUNICATIONS**

A letter was received from Howard & Lita Eskin regarding the Zoning update, and is on file.

A letter was received from Marvin Livingston regarding the Zoning update, and is on file.

An email was received from Bradley Howe with questions regarding the Zoning update, and is on file. Supervisor Grattidge said in answer to his question about ZORC procedures, that the Committee was started in the 1990's as an advisory committee. After a major revision in the 90's the Committee was dormant for a few years before working on new recommendations, assisting with the Town's Comprehensive Plan and again working on recommendations for the Zoning Ordinance. The recommendations were given to the Board about a year and one half ago. Supervisor Grattidge said that he feels that the Board gave a considerable amount of weight to the recommendations. The Board felt there were elements that could be worked on at the present time, and elements that they felt would take a little longer, which is how the Board arrived at the current recommendations. As far as a timeline going forward, the Board is reviewing a number of areas that they are working on such as the Local Law indexes, some of the issues that have come up about the Zoning changes. The Town Board will be scheduling another workshop in the future to discuss languages, and possibly another Public Hearing. The public will be given another opportunity to give their input on the changes. Councilman Hodgkins said that he was on the ZORC, and the Committee based a lot of their recommendations of the direction that the Town wanted to go in the Comprehensive Plan. Councilman Grasso said that the Comprehensive Plan sets forth a vision for the Town for the next 15 to 20 years. It contains certain recommendations concerning zoning. It becomes incumbent on the Town Board to make sure that the zoning is aligned with the Comprehensive Plan.

Councilman Verola reminded the audience that the public is welcome to attend their workshops. Councilman Grasso said that if the public wants to communicate with the Town Board by sending letters to the Board or e-mails for the Board, it would be best if they were sent to the Town Clerk so that she can make sure that the entire Board gets the communications.

## **DEPARTMENT & COMMITTEE REPORTS**

Dog Control – In the month of February there were 6 complaint calls and follow up on 4 expired licenses. There was 1 dog bite by an unlicensed dog.

Planning Board - The Board met on February 16<sup>th</sup> and deliberated on one subdivision application.

Zoning – For the month of February, there were 3 building permits issued and \$180 in fees collected.

Constables – for the month of February, there were 34 patrols, 18 complaints, 6 911 calls, 1,319 miles traveled, 16 tickets issued, and 4 EMT/Fire calls responded to

Councilman Lippiello reported that he has sent the Time Warner contract to Attorney Van Vranken. He also noted that Time Warner sent an email reiterating that the State has money available for extending cable communications to rural areas.

Water – Councilman Lippiello said that recently there was a freeze in a ¾ inch copper lateral water pipe under the street. Fortunately, the problem was fixed by a company that used a high pressure hose to blow the blockage free, and the street did not have to be dug up.

Historian – Mr. Livingston said that he is working on publishing a book of Charlton. He also has merged his database with the database from the Historical Society, and they now have over 14,000 names of previous residents of Charlton.

Highway – The Highway Superintendent said that the new truck is on the road and working well. A “Welcome to Charlton” sign which was knocked down and is it at the garage for repair. He is looking into buying a diagnostic scanner to use to determine truck engine problems. He attended Advocacy Day on March 4<sup>th</sup> to support an increase in the State’s CHIP funds that are given to Towns.

Parks – Councilman Lippiello said that the Committee would like to order the new gazebo for Gideon Hawley Park. They received quotes from 4 vendors and have chosen Amish Country Gazebos. They would like to get the gazebo ordered because it will take 5 to 6 weeks before delivery. The price for the gazebo is \$15,250 which includes delivery, but does not include assembly, roofing materials, installation, site work, footings or electrical hookup. They have received one quote for the work from Schrader & Company for \$12, 261.00. The Board asked them to get other quotes, and requested a copy of the quotes for the record.

Attorney Van Vranken reminded the Board the that money that will be used to pay for the gazebo will come from the Parks Repair Reserve Fund and before money can be expended from the fund, there must be a Public Hearing. It was also discussed that the gazebo will be an 18 foot octagonal gazebo, ground level and handi-cap accessible. Mike Emerich suggested that the fuse box be mounted on the gazebo and the meter mounted on a pole.

### **MOTIONS, RESOLUTIONS, AND AUTHORIZATIONS**

#### **RESOLUTION #77**

#### **Authorize the purchase of an 18 foot octagonal gazebo from Amish County Gazebos**

Motion by Councilman Verola

Seconded by Councilman Grasso

BE IT RESOLVED that the Town Board has authorized the Parks Committee to place an order with Amish Country Gazebos for an 18 foot wood octagonal gazebo.

Vote: All Ayes, No Nays. **CARRIED**

#### **RESOLUTION #78**

#### **Resolution to set a Public Hearing regarding the expenditure of funds from the Parks Repair Reserve Fund for the Town of Charlton**

Motion by Councilman Verola

Seconded by Councilman Hodgkins

Roll Call: Councilman Grasso: Aye, Councilman Hodgkins: Aye, Councilman Lippiello: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. **CARRIED.**

TOWN OF CHARLTON  
COUNTY OF SARATOGA  
STATE OF NEW YORK

#### **RESOLUTION NO. 78**

March 9, 2015

#### **A RESOLUTION TO SET A PUBLIC HEARING REGARDING THE EXPENDITURE OF FUNDS FROM THE PARKS REPAIR RESERVE FUND FOR THE TOWN OF CHARLTON**

WHEREAS, on September 9, 2013, the Town Board established a Repair Reserve Fund to be known as the “Parks Repair Reserve Fund of the Town of Charlton”, and

WHEREAS, pursuant to Section 6-d of the General Municipal Law of New York State, the Town Board is required to publish in the official newspaper of the Town of Charlton, namely the Daily Gazette, a notice stating that the Town Board proposes to appropriate the sum of \$16,000.00 from the Town of Charlton Parks Repair Reserve Fund to be used for the purchase of materials to build a gazebo structure for the Gideon Hawley Park, and

WHEREAS, the Town Board is required to hold a public hearing with respect to the expenditure of such funds.

NOW THEREFORE, BE IT RESOLVED, that a public hearing will be held by the Town Board at 7:00 p.m. on March 30, 2015 at the Town Hall, 758 Charlton Road, Charlton, New York regarding the expenditure of funds from the Town of Charlton Parks Repair Reserve Fund, and

IT IS FURTHER RESOLVED that the Town Clerk is hereby authorized and directed to cause public notice of said hearing to be given as provided by law.

Moved by	Councilman Verola	Voting:	Councilman Grasso	Aye
			Councilman Hodgkins	Aye
Seconded by	Councilman Hodgkins		Councilman Lippiello	Aye
			Councilman Verola	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: March 9, 2015

\_\_\_\_\_  
Brenda Mills, Town Clerk

Councilman Hodgkins presented the Board with quotes from International Built-In Systems for a Fire Alarm system for the Highway Garage and a Low Temperature Sensor for the 2<sup>nd</sup> floor at Town Hall. The alarm system for the Highway Garage would consist of heat sensors in the garage and smoke detectors in the Superintendent's office. The alarms would be tied into the main alarm system at the Town Hall. The cost for the alarms and installation for the Highway Garage is \$4,512 plus \$300 annually for monitoring service. The cost for the low temperature sensor for the 2<sup>nd</sup> floor at Town Hall is \$560.00. The Board discussed the alarms and requested that a smoke detector also be added in the State Police office at the Highway Garage building.

**RESOLUTION #79**

**Authorize the purchase and installation of a low temperature sensor and a heat and smoke detector system from International Built-In Systems**

Motion by Councilman Lippiello  
Seconded by Councilman Verola

BE IT RESOLVED that the Town Board has authorized the purchase of a low temperature sensor for the second floor of Town Hall at a price of \$560.00 and a purchase and installation of heat detectors and smoke detectors for the Highway Garage building at a price not to exceed \$5,000.00 from International Built-In Systems. The Town Board also authorizes the annual monitoring fee of \$300 for the Highway Alarm System.

Roll Call: Councilman Grasso: Aye, Councilman Hodgkins: Aye, Councilman Lippiello: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. **CARRIED.**

**RESOLUTION #80**

**Resolution to order posted roads in the Town of Charlton with a four ton gross weight limit on a temporary basis**

Motion by Councilman Lippiello

Seconded by Councilman Verola

Roll Call: Councilman Grasso: Aye, Councilman Hodgkins: Aye, Councilman Lippiello: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. **CARRIED.**

TOWN OF CHARLTON  
COUNTY OF SARATOGA  
STATE OF NEW YORK

RESOLUTION NO. 80

March 9, 2015

A RESOLUTION TO ORDER POSTED ROADS IN THE TOWN OF CHARLTON  
WITH A FOUR TON GROSS WEIGHT LIMIT ON A TEMPORARY BASIS

WHEREAS, the Town Board has been advised by the Charlton Superintendent of Highways that he intends to post certain roads with a four ton limitation, effective immediately, and

WHEREAS, the Town Board desires to assist the Highway Superintendent in the enforcement of this posting limitation and as authorized by New York State Vehicle and Traffic Law §1660, subd. 11.

NOW BE IT RESOLVED, that the Town Board hereby affirms and authorizes, pursuant to §1660(11) of the New York State Vehicle and Traffic Law the direction and order of the Superintendent of Highways of the Town of Charlton that all Town roads as posted will be temporarily limited to any and all vehicles having no more than a gross weight of four tons, and

BE IT FURTHER RESOLVED, that this restriction and limitation shall take effect as of the date of this resolution and such restriction shall become effective upon posting of such highways by the Superintendent of Highways or his designee, and

BE IT FURTHER RESOLVED, that such limitation shall continue in effect until such time as conditions permit the withdrawing of the order, and

BE IT FURTHER RESOLVED, that notice is hereby given that any person or persons violating this order shall be subject to enforcement as provided in §1800 of the New York State Vehicle and Traffic Law.

Moved by	Councilman Lippiello	Voting:	Councilman Grasso	Aye
			Councilman Hodgkins	Aye
Seconded by	Councilman Verola		Councilman Lippiello	Aye
			Councilman Verola	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: March 9, 2015

\_\_\_\_\_  
Brenda Mills, Town Clerk

**COUNCILMAN REPORTS**

Councilman Grasso said he received a flyer from the BH-BL Teachers Association inviting the public to attend a Children First Rally. Conversation will be held regarding Governor Cuomo's education policy. The forum will be held March 24<sup>th</sup> at 7 p.m. at the BH-BL High School auditorium.

Councilman Hodgkins asked if the fire monitoring systems is checked annually. Supervisor Grattidge said that Sanders does this annually.

Councilman Hodgkins brought up the request from Jim Poirier's request for reduced speed signs for Charlton Road. The Board discussed the issue and felt that the sign might be appropriate, however the cost may be prohibitive. The Highway Superintendent said that he has borrowed speed trailers from other Towns in the past, and he will check into borrowing them again. The signs have to ability to record the traffic patterns and speeds. The Board agreed that this would be the best option at this point.

### **PRIVILEGE OF THE FLOOR**

Mike Hancox, resident, asked for clarification of the zoning process timing going forward. Supervisor Grattidge said he hopes to have something ready in the first half of this year. There will probably be another Public Hearing by May or June. Attorney Van Vranken said that the Board would then decide on passing two documents, the SEQR resolution and the new language amendments to the zoning ordinance. It is done by passing a Local Law and once passed, is sent to the Secretary of State to be recorded.

Bradley Howe, resident, said he lives on Charlton Road, and there is a lot of speeders through Town, in particular truck traffic in the early morning hours. He felt it would be more representative to the constituents of the Town if there was one Public Hearing for the overall cost of the gazebo. He said \$15,000 is one thing, but \$32,000 may have more impact on the number of people that show up. Councilman Verola said that the reason is that they want to get the gazebo ordered because of the 4 to 6 week wait time. Mr. Howe noted that there is an Animal Control section in the Zoning Ordinance for other animals. He wondered if this might be a solution to the chicken problem in Town. Supervisor Grattidge said that the animal control was set up with regards to dogs. Mr. Howe said he is of the e-mail age and thanked Supervisor Grattidge for including his e-mail. Mr. Howe asked what tier is the SEQR mentioned? Councilman Grasso said that it is a Type 1 action because it is a zoning that affects the whole Town.

Gail Roscioli, resident, thanked Supervisor Grattidge for reading the e-mails and taking the time to answer the questions. She is appreciative that the Town Board takes the time to clarify the issues. She asked for clarification regarding the Dog Control Officer and Animal Control Officer. Supervisor Grattidge said that New York State required a Dog Control Officer, but not Animal Control Officer, Charlton has a new Dog Control Officer and he is specifically responsible for dogs, but has been asked to help with other animal issues if possible. Ms. Roscioli said that she thinks that if might be wiser to have an Animal Control Officer to deal with issues with other type of animals.

Mike Hancox recommended that signs be posted on the roads that lead to Charlton Road alerting them that there is a reduction in the speed limit when it goes from 45 to 30. Supervisor Grattidge said that tests have been done and proved that people will drive at the speed that they are comfortable. The Supervisor said that if there is a regular speeder noticed, that information can be passed on to the Constables.

The Board discussed having a workshop to discuss contractual issues with Time Warner and Verizon. The Supervisor said that the Verizon contract is very long. Attorney Van Vranken said that his recommendation is not to sign anything that voluminous. He suggested that the Board ask if this is what has to be signed or is it negotiable. He does not feel that he can be of help unless the Board decides what they want. Supervisor Grattidge will see about having a representative come before they schedule a workshop.

Meeting adjourned at 8:50 p.m.

Respectfully submitted,

Brenda Mills  
Town Clerk